



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

February 5, 2024

NOTICE TO PROSPECTIVE BIDDERS - SMALL BUSINESS ENTERPRISE

Contract ID: DN01052
TIP: HS-2014V
Federal Aid: 4933623
WBS: 49336.3.23
County: Cherokee
Description: Curb Ramps Various Locations Along SR 1564 (Brasstown Rd) at John C. Campbell Folk School in Cherokee County
Project Length: 0.33 Miles
Letting Date: February 27, 2024

Contractors bidding on NCDOT contracts must sign up for the Interested Parties List for each project they intend to submit bids on. As part of this new requirement, Contractors must sign up for the Interested Parties List no later than one business day prior to the letting date. Please see attached pages with further information regarding the Interested Parties List.

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

SBE PROGRAM INFORMATION

This is an SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as an SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project. Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The online application process can be accessed from the link below, as well as additional information on the program:**

<https://connect.ncdot.gov/business/SmallBusiness/Online-Cert-App-Portal/Pages/default.aspx>

Per G.S. 136-28.10, a NC General Contractor's license may be waived for SBE contracts. For this proposal/contract, the NC General Contractor's license is not required.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS - DIVISION 14
253 WEBSTER ROAD
SYLVA, NC 28779

Telephone: (828) 586-2141
Fax: (828) 586-4043
Customer Service: 1-877-368-4968

Location:
253 WEBSTER ROAD
SYLVA, NC 28779

Website: www.ncdot.gov

Per G.S. 136-28.10, contract payment and performance bonds may be waived. For this proposal/contract, the contract payment and performance bonds are not required.

BIDDER REQUIREMENTS

There is NO pre bid meeting associated with this proposal.

BID OPENING

Sealed bids must be received in the Division 14 Office at 253 Webster Road, Sylva, NC 28779 by 2:00 PM on Tuesday, February 27, 2024. Bids will be opened and publicly read at NCDOT Division 14 Office, 253 Webster Road, Sylva NC, at the above date, shortly after the time that the bids submissions are due. The As-Read Bid Summaries will be posted within 48 hours of the bid opening. Results **will not** be provided by any other means than posting to the website.

BID DOCUMENTS

Proposals, plans, EBSX files, and supplemental project information are available online at <https://connect.ncdot.gov/letting/Pages/Division.aspx>.

The printing of all bid-related documents, including the proposal, plans, and any supplemental project information shall be the responsibility of the bidder. Division 14 no longer provides hard copies of bid documents.

SUPPLEMENTAL BIDDING INFORMATION

ADDENDA

All EBSX addenda files will only be posted online at: <https://connect.ncdot.gov/letting/Pages/Division.aspx>

ELECTRONIC BID PREPARATION WITH MANUAL DELIVERY

The bid submittal will be a combination of the traditional paper bid along with electronic bid submission using AASHTOWare Project Bids Entry software. Instructions for this process can be found in the proposal. **PLEASE READ AND FOLLOW THOSE INSTRUCTIONS CAREFULLY.**

Do **NOT** submit bids for the project let by Division 14 to the NCDOT **Statewide** Project Letting Office.

Note: It takes a few minutes for the Division staff to verify the SBE certification status of those vendors who have submitted bids before those can be read aloud.

ASSISTANCE

- Project specific questions should be directed to the Division 14 Contract Office at d14contracts@ncdot.gov.
- For questions or problems becoming an NCDOT vendor, to get pre-qualified, or to update your work codes, go to: <https://connect.ncdot.gov/business/Pages/default.aspx>